



MISSISSIPPI STATE BOARD OF MEDICAL LICENSURE

For Every Patient. For Every Provider. For Every Mississippian.

Photograph Guidelines

Below are some general guidelines for the passport-type photo required for the Affidavit and Perpetual Release of Information form and Electronic Photograph. The electronic photograph should be uploaded to the MELS (Medical Enforcement & Licensure System) Application Checklist Item titled "Electronic Photograph".

1. The photograph must be an in-focus, color, head shot (head, neck, and shoulders in frame). The individual pictured should not wear glasses, sunglasses, a hat, or any other item that obscures the face or his or her normal appearance.

An example photograph is provided below:



2. The applicant should be the only person in the photograph. The applicant should be looking straight ahead, with both eyes open and a natural facial expression (please refrain from smiling as it may alter your normal appearance).
3. The photo must be taken with a plain or white background.
4. The applicant should be in professional dress equivalent to his or her everyday work attire in a clinical setting.
5. All electronic photos must be submitted in a JPEG format and should not exceed 2 MB in file size.
6. The photograph should be taken within the last sixty (60) days and be representative of the applicant's current appearance.
7. The photo may be taken with a mobile device. Professional photographs are acceptable, but not required.

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