



MISSISSIPPI STATE BOARD OF MEDICAL LICENSURE

For Every Patient. For Every Provider. For Every Mississippian.

Radiologist Assistant Licensure Application Instructions

These instructions are for applicants seeking a Mississippi radiologist assistant license. A radiologist assistant practices under the direct supervision of a licensed radiologist.

Apply online through [MELS \(Medical Enforcement & Licensure System\)](#), the Board's online licensure system. MELS can also be reached through our website at www.msbml.ms.gov.

Qualifications for Licensure

All of the following are required:

- Graduate of a radiologist assistant education program accredited by the A.R.R.T., or graduate of an RPA school holding RA certification from the A.R.R.T.
- Passed the radiologist assistant examination provided by the A.R.R.T.
- Current and unencumbered registration as a radiologic technologist with the Mississippi State Department of Health.
- Current certification in advanced cardiac life support (ACLS).
- At least twenty-one (21) years of age and of good moral character.

Application Fee

The application fee is \$500, payable after submission. No refunds will be issued under any circumstances. The full fee schedule is on the Board's website at www.msbml.ms.gov/licensure/fee-schedule.

Documents Provided by Applicant

Submit the following items with your online application. All documents received become the property of the Board and will not be returned. Original notarized documents must be mailed or hand-delivered to the Board (see the Notary Guidelines and Certification Form).

- **Completed Online Application** – the online application with a recent passport-type photograph. See the Photograph Guidelines on the Board's website.
- **Birth Certificate or Passport** – certified or notarized copy. If your name differs from the name on your birth certificate, submit supporting documents such as a legal name change, marriage certificate, or divorce decree. See the Notary Guidelines and Certification Form.
- **A.R.R.T. Education and Examination** – verification of graduation from an accredited radiologist assistant program and passage of the A.R.R.T. radiologist assistant examination.
- **Mississippi State Department of Health Registration** – current and unencumbered radiologic technologist registration.
- **ACLS Certification** – current certification in advanced cardiac life support.

Kenneth Cleveland, M.D. | Executive Director

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www.msbml.ms.gov

Verifications Provided by Third Parties

These are primary source verifications and are accepted only if sent directly from the applicable institution to MSBML.

- **Education Certification** – applicant shall send this form to each radiologist assistant program attended and request the program to forward the completed form to the Board.
- **Activity Certification** – applicant must account for all time since graduation from the radiologist assistant program. Each activity for the past five (5) years must be verified by the institution. Applicant shall send this form to the institution where activities were performed. The Board may, at its discretion, request additional verification of activities beyond five (5) years. Activities which occurred outside of the U.S. or Canada do not require verification.
- **Staff Membership Certification** – applicant shall request verification of hospital or staffing privileges he or she currently holds or previously held within the past five (5) years to be submitted directly to the Board.
- **State Medical Board Licensure Certification** – applicant must contact each state in which he or she holds or has held a license or registration to practice as a radiologist assistant. The State Medical Board Licensure Certification form may be used for states requiring written requests.
- **Certificate of Insurance** – forwarded directly to the Board by the physician's or the radiologist assistant's insurance carrier before supervised practice begins.

How to Apply

Step 1. Verify your qualifications. Confirm your A.R.R.T. graduation and examination, your Mississippi State Department of Health registration, your ACLS certification, and that you are at least 21.

Step 2. Register in MELS. Create a username and password in MELS.

Step 3. Complete and submit the online application. Upload your application materials and pay the application fee.

Step 4. Have your insurance carrier send the Certificate of Insurance to the Board. This is required before the supervising radiologist begins supervision.

See the License Renewal Instructions for renewal and continuing education.

Questions

Questions may be sent to mboard@msbml.ms.gov. Put the license type and your full name in the subject line so your message reaches the right licensing professional.