



MISSISSIPPI STATE BOARD OF MEDICAL LICENSURE

For Every Patient. For Every Provider. For Every Mississippian.

Volunteer Licensure Application Instructions

The Board issues a special volunteer license to a physician who is retired from active practice, on active duty in the Armed Forces or National Guard or a reserve component, or working for the Department of Veterans Affairs, and who donates his or her expertise, without compensation, for the medical care and treatment of indigent and needy persons or persons in medically underserved areas of Mississippi. The license is issued and renewed without any application, examination, license, or renewal fee (Miss. Code Ann. § 73-25-18(1)(a) and (2)(a)).

Apply online through MELS (Medical Enforcement & Licensure System), the Board's online licensure system. MELS can also be reached through our website at www.msbml.ms.gov.

Documents Provided by Applicant

- Affidavit and Perpetual Release of Information – signed and notarized; the original notarized form must be mailed or hand-delivered to the Board.
- Applicant Supplemental Affidavit and Narrative Form – required, if applicable, and should be submitted with the supporting documentation provided if requested by the Board through the application process.
- Foreign Language Documents – any document not in English must be translated into English and certified by a recognized translator.
- Electronic Photograph – in format documented in guidelines on website.
- Military Documentation (if applicable) – a letter from the commanding officer for active military, or supervisor at the Department of Veterans Affairs.

Verifications Provided by Third Parties

These are primary source verifications and are accepted only if sent directly from the applicable institution to MSBML.

- Education Certification – form to be completed by medical school attended.
- Activity Certification – form completed by applicable institution for each separate activity completed since medical school and occurring within the past five (5) years.
- State Medical Board Licensure Certification – applicant must request that licensure certification from other states be sent to MSBML according to the method normally employed by those states.

Questions

Questions may be sent to mboard@msbml.ms.gov. Put the license type and your full name in the subject line so your message reaches the right licensing professional.

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www.msbml.ms.gov