



MISSISSIPPI STATE BOARD OF MEDICAL LICENSURE

For Every Patient. For Every Provider. For Every Mississippian.

Photograph Guidelines

Below are some general guidelines for the passport-type photo required for the Affidavit and Perpetual Release of Information form and Electronic Photograph. The electronic photograph should be uploaded to the Licensure Gateway Application Checklist Item titled "Electronic Photograph".

1. The photograph must be an in-focus, color, head shot (head, neck, and shoulders in frame). The individual pictured should not wear glasses, sunglasses, a hat, or any other item that obscures the face or his or her normal appearance.

An example photograph is provided below:



Photo must be submitted in color.

2. The applicant should be the only person in the photograph. The applicant should be looking straight ahead, with both eyes open and a natural facial expression (please refrain from smiling as it may alter your normal appearance).
3. The photo must be taken with a plain or white background.
4. The applicant should be in professional dress equivalent to his or her everyday work attire in a clinical setting.
5. All electronic photos must be submitted in a JPEG format and should not exceed 2 MB in file size.
6. The photograph should be taken within the past sixty (60) days and be representative of the applicant's current appearance.
7. The photo may be taken with a mobile device. Professional photographs are acceptable, but not required.

Kenneth Cleveland, M.D. | Executive Director

805 S. Wheatley Street, Suite 600, Ridgeland, MS 39157 • (601) 987-3079

www.msbml.ms.gov