

■ OFFICE RELOCATION NOTICE

Current Address: 1867 Crane Ridge Drive, Suite 200-B, Jackson, MS 39216

New Address: The Atrium Building, 805 S. Wheatly Street, Suite 600, Ridgeland, MS 39157

MSBML will be relocating soon. Please add the new address as a redirect address on all mailings.

(601) 987-3079

WWW.MSBML.MS.GOV

Limited X-Ray Machine Operator Instructions for Completing the Initial Application for a Permit

IMPORTANT

A Limited X-Ray Operator permit may be issued to an individual who applies ionizing radiation in a physician's office, radiology clinic or a licensed hospital in Mississippi under the specific direction of a licensed practitioner. Limited X-Ray operators may not perform fluoroscopy, contrast studies, computed tomography, nuclear medicine, radiation therapy studies, or mammography.

If you are employed by a **chiropractor** or **dental office**, **DO NOT** submit an application to our agency. Contact the Mississippi Board of Chiropractic Examiners or the Mississippi State Board of Dental Examiners for information on licensing. A refund **will not** be issued for applications submitted in error.

Applicants for a Limited X-Ray Operator permit must submit the Limited X-Ray Machine Operator Application and submit proof of completion of 12 hours of Board-approved education in radiologic technology, with 6 of those hours specifically in radiation protection.

The cost of license application is \$50, which may be tendered at the completion of the application. The permit is valid until the second occurrence of June 30 after the permit is issued. However, if the permit is issued after April 1, it is valid until the third occurrence of June 30 after the permit is issued.

Once an application has been submitted, the application progress may be reviewed via the applicant's Licensure Gateway. Applicants can use the following website address to login and access their Licensure Gateway account: <https://gateway.msbml.ms.gov>.

No refunds will be issued under any circumstances.

Questions regarding applications may be directed to the licensing professional at the following email address: licofficer3@msbml.ms.gov.

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Items submitted by the applicant

Submit the following items must be submitted either during the application process or after the application has been submitted for processing.

- (A) Mississippi Board of Nursing License or Certificate Number.** The applicant must submit his/her license or certificate number if they hold a current certificate or license with the Mississippi Board of Nursing. This information is requested from the applicant during the application process.
- (B) Employment Information.** The applicant must provide at least one address for their primary place of employment. This information must include the name and license number of their Supervising Practitioner. **Please note, if a Nurse Practitioner serves as the applicant's Supervising Practitioner, the applicant should provide the name and license number of the Nurse Practitioner's Collaborating Physician.** This information is requested from the applicant during the application process.
- (C) Evidence of Continuing Education.** The applicant must provide evidence of completion of the required continuing education credits. A total of 12 hours of board-approved continuing education is required with 6 of those 12 hours focused on radiation protection and safety. ([See LXMOs Board-Approved Continuing Education](#)). Evidence of continuing education must be uploaded to the Licensure Gateway System after the application and payment is submitted.
- (D) Name Change Document.** If the name of the applicant differs from the name on documentation submitted to the Board, the applicant shall submit evidence satisfactory to the Board that establishes the true identity of the applicant (legal name change, marriage certificate, divorce decree, etcetera). Notarized copies of name change documentation must be submitted to the Board. (*See MSBML Notary Guidelines and Notary Form for submittal instructions*).